EUROPEAN ASSOCIATION FOR HIGHER EDUCATION ADVANCEMENT

EAHEA-IQF-FORM-03-v3.0:

PROGRAM EVIDENCE TEMPLATES

Independent Qualifications Framework (IQF)

Edition 3.0 · May 2024

Form 3: Program Evidence Templates

FORM CODE	EAHEA-IQF-FORM-03-v3.0
PURPOSE	Blank templates of the curriculum map, the program syllabus, the assessment plan, and the grading rubric, attached as evidence to the Self-Alignment Dossier (Master Guidebook, Sections 8.2, 8.3, 8.5, and 8.6; worked examples are given there).
WHEN	When a program is designed or reviewed; attached to Form EAHEA-IQF-FORM-01 for self-alignment and for EAHEA verification.
PREPARED BY	EAHEA Quality Assurance Commission
APPROVED BY	Secretary General, EAHEA

Institution: _____

Program or qualification title: _____

Target IQF level: _____ **Date:** ____ / ____ / 20__

Template A: Course and Module Curriculum Map

Mark where each PLO is Introduced (I), Reinforced or Practiced (R), and Summatively Assessed (A). Every PLO must be assessed at least once.

Course / Module	PLO 1	PLO 2	PLO 3	PLO 4	PLO 5	PLO 6	Primary Evidence Artifact

Template B: Program Syllabus

Syllabus Section	Entry
1. Institution and program data	Institution; program or module title; orientation (where applicable); IQF level; credit system and credits (if used) with total NLH; reference credits (optional); delivery mode; entry and RPL prerequisites
2. Program or course description	Scope, target learner profile, and professional or academic role
3. Mapped learning outcomes	PLOs mapped to the four IQF descriptor axes (and the optional mission emphasis)
4. Modular schedule and workload	For each module: topic, mapped PLOs, contact or digital hours, and independent or applied NLH
5. Teaching and AI integrity policy	Teaching methods and the academic integrity and generative AI policy (permitted and restricted uses, the learner's responsibility)
6. Assessment, sampling, and passing rules	Link from each PLO to graded tasks, sampling, weightings, rubrics, compensation and condonement limits, and passing thresholds (Template C)
7. Required readings and resources	Core texts, standards, data sets, software, or laboratory environments

Template C: Assessment Plan

Assessment Task	Weight	Mapped PLOs	IQF Axes Assessed	Format and Evidence Artifact	Minimum Passing Standard

Composite passing rule: _____

Compensation and condonement limits: _____

Sampling of applied and unfamiliar contexts: _____

Template D: Grading Rubric

The passing tier corresponds to full achievement of the IQF level descriptor. Adapt the tier names and percentages to the grading scale of the institution.

Criterion	**Exemplary / Distinction (____ %)**	**Proficient / Merit (____ %)**	**Threshold Pass (____ %)**	**Insufficient / Fail (below ____ %)**